

DOCUMENT SUBMISSION GUIDELINES

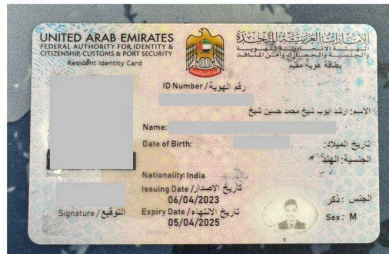
1) PASSPORT/EID

✓ Acceptable Format:

Passport Scan



Emirates ID Front



Emirates ID Back



- The entire front page of the passport (photo page) must be fully visible together with the signature page.
- The front and back of the Emirates ID must be full visible.
- The **name, photo, passport number, signature and expiry date** must be clear and readable.
- The image should be **taken from a straight-on perspective** (not tilted or angled).

✗ Unacceptable Submissions:

Passport



Emirates ID



- ✗ **Partially cropped pages** – The full passport page must be included.
- ✗ **Blurry, shadowed, or low-resolution images** – Ensure all text is legible.
- ✗ **Angled or bottom-perspective images** – The page should be

flat and aligned correctly.

✗ **Obstructed or covered details** – Avoid placing fingers or objects over any part of the passport.

2) TITLE DEED/ INITIAL CONTRACT OF SALE

✓ **Acceptable Format:**

حكومة دبي
GOVERNMENT OF DUBAI

دائرة الأراضي والأملاك
Land Department

شهادة ملكية عقار
Title Deed

تاريخ الإصدار: 12/03/2024
حالة التمويل: غير مضمونة

نوع العقار: شقة سكنية
المساحة: 53.23

رقم الأرض: 117
رقم البلدية: 618 - 4123
رقم البناء: 1
اسم البناء: Centurion One
رقم العقار: 3
رقم الشقة: 8-37

المساحة الداخلية: 53.23
مساحة البلكونة: 9.64
المساحة الكلية للمربع: 62.87
المساحة الكلية للمربع: 679.73
المساحة المشتركة: 66.38

أرقام وحصص المالكين وأجزاءهم
Area (Sq Meter) المساحة بالمتر المربع ()
62.87 (628898) (628898) حصص المالكين (عدد الأجزاء)

تمتلك هذه الشقة من قبل: [Redacted]
أشترى من: [Redacted]
One Million UAE Dirhams only
١٠٠٠٠٠٠ درهم إماراتي فقط
١٠٠٠٠٠٠ درهم إماراتي فقط
١٠٠٠٠٠٠ درهم إماراتي فقط

This property and its ownership is subject to the terms of the jointly owned property declaration of the above mentioned community and to the regulations issued in accordance with it as may be amended from time to time

Approved Signature
توقيع معتمد

6009802024

DUBAI LAND DEPARTMENT () دائرة الأراضي والأملاك

- Digital data of this certificate is securely stored on blockchain
- Certificate is electronically issued and no signature or stamp is required
- Any changes in the certificate make it void
- It is prohibited to hold this certificate by any other party





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- The [full document](#) must be scanned and saved as a **single PDF file**.
- The **property details, owner's name, title deed number, and all official seals/stamps** must be clear and legible.
- If the document contains **multiple pages**, all pages must be included in order.
- The PDF file must not be **compressed or altered** to avoid loss of quality.

Unacceptable Submissions:



-  **Photos, screenshots, or images in JPEG/PNG format** – Only **PDF files** are accepted.
-  **Partially scanned or cropped pages** – The entire document must be submitted.
-  **Blurry, shadowed, or low-resolution scans** – Ensure all text is legible.
-  **Submitting pages separately** – The full document must be combined into a **single PDF file**.

3) DEWA

- ✓ [Latest DEWA Green Bill](#) – Must be in PDF format
- ✓ **Activation of Supply Confirmation** – Either:
 - [A clear screenshot of the Activation of Supply confirmation email, OR](#)
 - [A PDF copy of the Activation of Supply email.](#)
- ✓ DEWA App Information – [A clear screenshot of the DEWA account details from the DEWA App.](#)